



pathfield
SCHOOL
Inspiring interaction

School Pupil Careers Policy and Provider Access Policy

Adopted by Governors	Rosemary Mitchell Full Governing Body
Date	20.07.21
Review Date (every 2 years)	July 2023
Policy / Procedure checked by Date	Stuart Allman 13.07.21

Pathfield School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This policy will support, promote and be applied with due regard to the requirements of the

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Pathfield School Pupil Careers Policy Statement **including Provider Access Policy Statement**

Introduction

Pathfield School provides a relevant and engaging careers curriculum, which meets the differing needs and requirements of all our pupils. This is developed through a person appropriate approach which is engaging and supportive towards outcomes for 'Preparation for My Future'. From Year 10 upwards, students have a working document called a Destination Pathway and this informs the creation of a learning package with appropriate accreditation in preparation for their desired outcomes – linked to education, work and living on leaving Pathfield. The young person's voice is central to this document.

Aims and purpose

- Prepare pupils for the transition to life after Pathfield
- Support pupils in making informed decisions which are appropriate for them
- Provide pupils with well-rounded experiences
- Develop personal characteristics such as social skills, communication, independence and resilience
- Inspire and motivate pupils to develop themselves as individuals

This policy summarises the statutory guidance and recommendations. It then outlines the provision of careers education, work experience and provider access.

Statutory requirements and recommendations

The careers provision at Pathfield is in line with the statutory guidance developed by the Department for Education, which refers to Section 42A and 45A of the Education Act 1997.

This states that all schools should provide independent careers guidance from Years 8 -13 and that this guidance should:

- be impartial
- include information on a range of pathways, including apprenticeships
- be adapted to the needs of the pupil

In addition, the school is compliant with the careers guidance that the government set out for delivery from 5 January 2018: 'Careers Guidance and Inspiration for young people in schools.' This states that all schools must give education and training providers the opportunity to talk to students about approved technical qualifications and apprenticeships. Further information relating to this is set out later in this document, under Provider Access.

Careers Provision at Pathfield

All pupils have access to the following:

- The Pathfield Curriculum including 'Options' introduced at KS5 - Careers and preparing for life after Pathfield is a fundamental aspect of the 'Preparation for My Future' Curriculum.
- Visitors in to school and offsite visits support pupils in developing their understanding of a range of different Post 16 pathways.
- All pupils from Year 9 have access to advice and guidance from our CSW advisor
- Regular communication with families and the Chair of Governors with regards to careers provision and its impact
- The Careers Lead works closely with Careers South West and the Career Development Institute.

Key Stage 3

- Pupil pathways onto accredited and vocational courses are planned and prepared for in KS3
- Pupils begin to take part in Enterprise projects across the school year
- Pupils in Year 9 will have the opportunity to take part in a range of outdoor activities and events.
- Year 9 pupils and their families invited to relevant careers and skills events such as the Pathfield Annual Transition Event.

Key Stage 4

- Appropriate One-to-one meetings with families, the school Careers Leader and CSW Advisor in Year 10 and Year 11 informs individual routes into Post 16 provision and appropriate and meaningful work experience opportunities
- The majority of KS4 pupils will have the opportunity to take part in Enterprise projects and The Pathfield Cafe
- Pupils in Year 10 and 11 will investigate Work Experience and work-based placements and opportunities.
- Pupils in Year 10 and 11 have the opportunity to access a variety of experiences to develop and support informed choices about future education, training and employment pathways
- Introduction of a transitional 6th Form Mentoring scheme to support Key Stage 4 students.

The overall organisation of work experience is undertaken by the school Careers Lead who liaises with the Upper School team to ensure the most relevant and engaging opportunities are taken.

Families are informed and communicated with throughout the process and a Work Experience Agreement form and Work Experience Information form are completed.

All pupils on placement are covered by the employers' insurance and places of work are risk assessed by the Careers Lead in liaison with the CSW work experience database.

Providers Access Policy Statement

Introduction

This policy statement sets out Pathfield School's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of courses where appropriate.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Karen Goodwill - Careers Lead and Upper School Lead

Telephone: 01271 342 423

Email: kgoodwill@pathfield.devon.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Premises and facilities

The school will make the main hall, classrooms or meeting spaces available for discussions between the provider and students, as appropriate to the activity. The school will also make available any specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or Head Teacher.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Karen Goodwill, Careers Lead. This will be made available to pupils and families as appropriate.