



Pathfield School

September 2020

It is the Governments plan that ‘All children and young people, in all year groups and setting types, will return to education settings full time from the beginning of the autumn term.’

The following plan will be in place to accommodate all children whilst minimising the risk of transmission at our school. This will be in line with the advice and guidance from Public Health England (PHE) and the Department for Education. Although we will do all we can to reduce the risk, we cannot guarantee that the environment will be totally risk free. However, the Office for National Statistics suggest that staff in education settings tend not to be at any greater risk from the disease than many other occupations. If all staff follow the principles set out below, they will effectively minimise the risks.

Returning to school.

- All children are expected to return to school in September. Parents will be contacted by the class teachers to discuss the return to school, during the week of July 13th and September 7th (follow up discussions).

Minimising Risk.

As a school we will do everything possible to reduce the risk of any possible infection. However, we cannot guarantee that we will be risk free at all times. From the guidance we will be assessing all risks as follows: -

School **must** comply with health and safety law. We **must** assess risk and put in place control measures to minimise risk. It is a **legal requirement** that all risk assessments are updated, in consideration of the additional risk and control measures to enable a return to full capacity.

Teachers **must** work to deliver a full, broad and balanced curriculum, including full educational and care support for the children in their class/Bubble.

On working through the risk assessments, they **must** work for the setting, complex needs of the children and the people who teach and support them.

Protective essential measures will include the following: -

- A requirement that staff or pupils who are ill should stay at home
- Robust hand and respiratory hygiene – ‘Catch it, kill it, bin it.’
- Enhanced cleaning arrangements – frequently cleaning touched surfaces using detergents and/or bleach.
- Where necessary, wear appropriate PPE
- Active engagement with the NHS Test and Trace
- Reduce contacts whilst maximising the distance between those in school
- Minimise potential contamination so far as is reasonably practicable. (This will depend on the children and the type of setting.)

Class context will include –

- Grouping children together
- Avoiding contact between groups
- Arranging classrooms with forward facing tables/desks (where appropriate)
- Staff maintaining distance from other Bubbles, pupils and other staff.

Actions.

- C White - All individual risk assessments **must** be updated.
- A Burrows – School risk assessment **must** be updated to include all proportionate control measures.
- A Burrows – All health and safety risk assessments **must** be updated.
- Teachers to risk assess activities and ensure Bubbles do not mix.
- All resources to be cleaned regularly.
- All surfaces to be cleaned regularly.
- Good hand washing routines established.
- PPE to be available to all staff.
- PPE to be worn when in close proximity to the child/children.
- Cleaning team to do a thorough clean at the end of each day.

Working Practices and School Procedures.

Measures for arriving and leaving the school.

Staff.

Before leaving school each day, ensure all resources are in place ready for the start of the next day. Order books etc prior to leaving school or through a booking system with other staff.

On arrival at school, remove face covering if worn on the journey to school.

Wash hands immediately on arrival at school.

Dispose of the face covering in a plastic bag or in a covered bin.

Wash hands again before entering the school.

Break time and lunch time will be staggered so that Bubbles do not mix.

Limited numbers in the hall for the lunch time. All other classes to eat their meals in the classroom areas.

All areas to be fully sanitised after use.

Staff and students have their own individual and frequently used equipment, such as pencils and pens. Use named pots or packs for use in the classroom.

All resources used must be assessed for 'cleanability' with detergents or bleach.

Books and games can be used and shared within the Bubble, but cleaned thoroughly between use. If they are not easily cleaned they must be stored and not used for 72 hours.

All surfaces must be cleaned thoroughly throughout the school day and before leaving the classroom at the end of the day.

Any shared resources, such as Science, Maths or Art, should be meticulously cleaned between use, and rotated with a 48/72-hour period of storage between use by different Bubbles.

Outdoor play equipment should be frequently cleaned. This includes inside and outside resources and equipment.

Hand cleaning routines must be robust and 'Catch it, bin it, kill it,' firmly established as part of the daily routines of the classroom.

The staff room will remain closed for the foreseeable future, for all staff.

Children.

All children to return in school uniform. Uniform to be washed at the end of each day, ready for wearing on the following day.

Children can bring in bags, but they are only allowed to bring in essential items such as lunch boxes, hats, coats, books and mobile phones (where appropriately used). One transferrable item can be brought into school, but it must be clean, and easily cleaned. Children are not allowed to share the contents of their bag.

On arrival at school children will travel to their classrooms via a one-way system as follows: -

Taxi End (Includes parents dropping off their children).

Any face masks to be removed and all hands sanitised before entry into school.

From reception, children travel to their classrooms via the main corridor.

Mini Bus End

On arrival all children remove face masks and sanitise their hands prior to entering the building.

Children in P1, E1, J1, N1, N2, A2, K2 and H2 travel through the gate to the side of the building and enter the classrooms through the rear door.

Children on bottom corridor or top corridor travel to their classrooms through the bottom double door area.

During the school day, moving around school, the one-way system will remain in place. No crossing in the corridor, giving the 2m guidance consideration at all times. Keeping to the left!

All visitors to school must follow our safety procedures and provide contact information in line with Track and Trace Guidance. Speech and Language, Physio, Hydro and other specialist visitors can resume their working patterns, but must follow the schools safety procedures.

Government advice re PPE.

'How to work safely in specific situations, including where PPE may be required'

Reference to PPE in the following situations means:

- *fluid-resistant surgical face masks*
- *disposable gloves*
- *disposable plastic aprons*
- *eye protection (for example a face visor or goggles)*

The PPE that should be used in the following situations when caring for someone with symptoms of coronavirus (COVID-19) is as follows:

- *a face mask should be worn if a distance of 2 metres cannot be maintained*
- *if contact is necessary, then gloves, an apron and a face mask should be worn*
- *if a risk assessment determines that there is a risk of fluids entering the eye from, for example, coughing, spitting or vomiting, then eye protection should also be worn*

When PPE is used, it is essential that it is used properly. This includes scrupulous hand hygiene and following guidance on [how to put PPE on and take it off safely](#) in order to reduce self-contamination.

Face masks must:

- *cover both nose and mouth*
- *not be allowed to dangle around the neck*
- *not be touched once put on, except when carefully removed before disposal*
- *be changed when they become moist or damaged*
- *be worn once and then discarded - hands must be cleaned after disposal*

Transport

'Pupils on dedicated school services do not mix with the general public on those journeys and tend to be consistent. This means that the advice for passengers on public transport to adopt a social distance of 2 metres from people outside their household or support bubble, or a 'one metre plus' approach where this is not possible, will not apply from the autumn term on dedicated transport.'

Buses will enter the school via the lower play area and taxis will arrive at the front of the building near to the reception.

Please note that as buses will be using the side road, parents will not be able to park and wait for their children as we cannot block the access, for buses travelling on and off the premises.

Curriculum.

The curriculum is now the broad and balanced curriculum that we are tasked to provide for all of our children. This will now include the sex education programme that is statutory as from September. Please make yourselves familiar with this document.

Visits off site are permissible, as long as all risk assessments have been completed.

You can visit local areas of interest, including parks, shops and work places. Please follow social distancing and risk assessments.

Educational visits

'We continue to advise against domestic (UK) overnight and overseas educational visits at this stage. See [coronavirus: travel guidance for education settings](#).

In the autumn term, settings can resume non-overnight domestic educational visits. These trips should include any trips or placements connected with a pupil or student's preparation for adulthood (for example workplace visits, travel training etc.). This should be done in line with protective measures, such as keeping children within their consistent group, and the coronavirus (COVID-19) secure measures in place at the destination.

Settings also make use of outdoor spaces in the local area to support delivery of the curriculum. As normal, settings should undertake full and thorough risk assessments in relation to all educational visits to ensure they can be done safely. As part of this risk assessment, settings will need to consider what control measures need to be used and ensure they are aware of wider advice on visiting indoor and outdoor venues. Settings should consult the [health and safety on educational visits guidance](#) when considering visits.'

Students will be able to follow 'normal' routines such as travel training, life skills and trips out to shops and cafes, where the risk has been fully assessed and deemed to be in line with school policy and practice.

We will update the practice and procedures as more information is released. Please contact the school if you wish to discuss any of the above.